

SHOWTECH

POWER & LIGHTING

650 DIXON ROAD, ETOBICOKE, ON M9W 1J1
 Tel: (416) 244-4899 Fax: (416) 244-6356
www.showtech.ca



FAXED ELECTRICAL ORDER FORM

CONGRESS 2007/ FENCECRAFT 2007
 JANUARY 9 – 11, 2007
 8641-17781

PLEASE PROVIDE THE SERVICES LISTED BELOW:

COMPANY NAME: _____ BOOTH # _____
 ADDRESS: _____ Telephone #: _____
 CITY & POSTAL CODE: _____ Fax #: _____

SECTION A: RENTAL LIGHTING - GST & PST APPLICABLE

	QTY	PRICE	TOTAL AMOUNT
Two - 120 watt floodlights on 8ft chrome stand (L2150)	_____	\$ 131.00	_____
Three - 120 watt floodlights on 8ft chrome stand (L3150)	_____	\$ 140.00	_____
500 watt quartz floodlight on 8ft chrome stand (L500)	_____	\$ 140.00	_____
Ceiling mounted 500 watt quartz floodlight (L500C)	_____	\$ 184.00	_____
Ceiling mounted 1000 watt quartz floodlight (L1000)	_____	\$ 301.00	_____
System & Booth Lighting - Hard wall required:			
120 watt chrome arm light fixture (L150A)	_____	\$ 72.00	_____
3ft track c/w 3-150 watt quartz floodlights - fascia required (LT3150)	_____	\$ 204.00	_____
15ft extension cord - power order required (E15)	_____	\$ 21.00	_____
		Sub-Total A:	_____

SECTION B: ELECTRICAL POWER - GST APPLICABLE ONLY

800 watt, 120 volt duplex outlet, approx. 6 amps (E800)	<i>Rear of booth</i>	_____	\$ 139.00	_____
1500 watt, 120 volt duplex outlet, approx. 12 amps (E1500)	<i>Rear of booth</i>	_____	\$ 157.00	_____
15 amp, 120 volt outlet (CS120115)	<i>Rear of booth</i>	_____	\$ 187.00	_____
24 hour, 1500 watt, 120 volt duplex outlet (E150024)	<i>Rear of booth</i>	_____	\$ 240.00	_____
*Note: Overhead/undercarpet orders must include booth layout showing back of booth/aisles and outlet locations.				
1500 watt, 120 volt duplex outlet, approx. 12 amps (E1500V)	*Overhead print req'd	_____	\$ 195.00	_____
15 amp, 120 volt outlet (CS120115V)	*Overhead print req'd	_____	\$ 224.00	_____
24 hour, 1500 watt, 120 volt duplex outlet (E150024V)	*Overhead print req'd	_____	\$ 277.00	_____
1500 watt, 120 volt duplex outlet, approx. 12 amps (E1500U)	*Undercarpet print req'd	_____	\$ 195.00	_____
15 amp, 120 volt outlet (CS120115U)	*Undercarpet print req'd	_____	\$ 224.00	_____
24 hour, 1500 watt, 120 volt duplex outlet (E150024U)	*Undercarpet print req'd	_____	\$ 277.00	_____

BUILDING VOLTAGE: 120-208-600 volts Other voltages available on request
 Please Supply: Amp/HP/KW/Watts Volts Phase Qty Quoted Unit Price:

Sub-Total B: _____
 Sub-Total A & B: _____
 6% GST on A & B: _____
 8% PST on A only: _____

Company Contact Name: _____ **TOTAL AMOUNT PAYABLE:** _____

PLEASE NOTE: PAYMENT MUST ACCOMPANY THIS ORDER (NO EXCEPTIONS PLEASE!)
 MAKE CHEQUE PAYABLE TO: SHOWTECH

Name of Cardholder _____ Credit Card Expiration Date _____
 (Please Print) _____ Month _____ / Year _____

Cheque Enclosed Visa Master Card American Express Cash

CREDIT CARD NUMBER																				
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Authorized Customer	Signature X _____ Date: _____	TOTAL _____
SEE RULES & REGULATIONS ON REVERSE SIDE OF THIS FORM.		

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Toronto Congress
Centre

FAXED MECHANICAL ORDER FORM

CONGRESS 2007/ FENCECRAFT 2007
 JANUARY 9 – 11, 2007
 8641-17782

PLEASE PROVIDE THE SERVICES LISTED BELOW:

COMPANY NAME: _____ BOOTH # _____
 ADDRESS: _____ Telephone #: _____
 CITY & POSTAL CODE: _____ Fax #: _____

COMPRESSED AIR:

PLEASE NOTE: CFM RATING IS REQUIRED FOR ALL COMPRESSED AIR SERVICES

	QTY	PRICE	TOTAL AMOUNT
Compressed air - 0 to 4 cu.ft. per minute (MCA1)	_____	\$ 441.00	_____
Compressed air - 5 to 10 cu.ft. per minute (MCA2)	_____	\$ 633.00	_____
Compressed air - 11 to 20 cu.ft. per minute (MCA3)	_____	\$ 922.00	_____
Compressed air - 21 to 38 cu.ft. per minute (MCA4)	_____	\$1,083.00	_____

NATURAL GAS:

Natural Gas connection to booth (MNG)		Call for Quote & Availability	_____
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WATER and DRAIN:

Fill and drain (1) container up to 1000 gallons total (MW1000)	_____	\$ 351.00	_____
Fill and drain (2) containers up to 2000 gallons total (MW1000)	_____	\$ 490.00	_____
Fill and drain (3) containers up to 3000 gallons total (MW1000)	_____	\$ 629.00	_____
Fill and drain (4) containers up to 5000 gallons total (MW5000)	_____	\$ 768.00	_____
Fill and drain container 5000 gallons and over (MW5001)	_____	Call for Quote & Availability	_____
1/2" valved cold water connection to booth (MWCOLD)	_____	\$ 474.00	_____
Drain connection to booth (gravity) minimum (MWDGR)	_____	Call for Quote & Availability	_____
Drain connection to booth (pumped) minimum (MWDPM)	_____	Call for Quote & Availability	_____
Additional air and water outlets (split service) (MSPLIT)	_____	\$ 200.00	_____
Additional drain outlets (split service) (MSPLIT)	_____	Call for Quote & Availability	_____
Hot water tank, 6 imperial gallons (MECHMISC)	_____	Call for Quote & Availability	_____
Hot water tank, 40 imperial gallons, 3000 watts (MECHMISC)	_____	Call for Quote & Availability	_____

Special Requirements.

Sub-Total: _____
6% GST _____

Company Contact Name: _____ **TOTAL AMOUNT PAYABLE:** _____

PLEASE NOTE: PAYMENT MUST ACCOMPANY THIS ORDER (NO EXCEPTIONS PLEASE!)
MAKE CHEQUE PAYABLE TO: SHOWTECH

Name of Cardholder (Please Print) _____ Credit Card Expiration Date Month _____ / Year _____
 Cheque Enclosed Visa Master Card American Express Cash

CREDIT CARD NUMBER	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Authorized Customer Signature X _____ Date: _____	TOTAL _____
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SHOWTECH RULES & REGULATIONS

GENERAL:

The Centre's and/or its agents reserve the right to inspect any and all equipment and materials which a tenant may wish to have connected to the Centre's power sources and/or may wish to use while in the building.

Only an authorized SHOWTECH tradesperson is permitted to make a connection to any of the Centre's electrical or mechanical sources.

No electrical/mechanical equipment shall be restarted after failure until a SHOWTECH tradesperson has found and corrected the cause of the malfunction.

All material and equipment supplied by SHOWTECH shall remain the property of the Company. The exhibitor shall be held responsible for such materials as are associated with his/her booth, and shall compensate SHOWTECH in the event of loss or damage.

PAYMENT:

Out of country payment may be made by money order, or credit card. Purchase orders are not considered payment. Orders that do not include payment will be regarded as incomplete and will not be processed. Due to the temporary nature of the installation all disputes / claims must be brought to the attention of SHOWTECH PRIOR to move-out.

DISCOUNTS:

Advance price will apply to orders received with payment prior to the deadline date. Orders received after this date shall be priced as after Deadline Prices.

ON-SITE ORDERS:

Orders placed during move-in of the show **MUST** be paid in full by valid credit card, or cash. Cheques will only be accepted if accompanied by a valid credit card number and signature.

RATES:

Additional and/or special electrical/mechanical requirements are available on request and shall be supplied at an hourly rate charged for labour plus the cost of material used. Rates quoted by SHOWTECH include installation, service while in use, and removal.

CANCELLATIONS:

- a) If services have already been provided at the time of cancellation, original charges will apply;
- b) No refund on services that require special services or advance planning i.e. special electrical circuits, transformers, special lighting and non-electrical items;
- c) If we receive a cancellation notice in writing **on or before** the deadline date, a full refund will be issued on listed items from our order form;
- d) If we receive a cancellation notice in writing **after** the deadline date, a 50% refund will be issued on listed items from our order form.

PROVINCIAL SALES TAX (PST) EXEMPTION STATUS:

If you are exempt from PST, the Provincial Government requires that you forward an exemption certificate to us. Resale certificates are not valid unless you are re-billing these charges to your customers.

THIRD PARTY ORDER (Exhibitor appointed Contractor):

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. In the event that the named third party does not pay amount owing by the move-in time, charges will revert to the exhibiting company.

ELECTRICAL:

1. ALL OUTLETS ARE SUPPLIED TO BACK AREA OF BOOTH. If required elsewhere, extension cords will be available at SHOWTECH's service area for a nominal charge.
2. All electrical power is turned off after show closes and turned on prior to show opening. IF YOU REQUIRE POWER ON A 24-HOUR BASIS, PLEASE INDICATE ON ORDER FORM IN CORRECT SPACE PROVIDED.
3. Wall, column and permanent building receptacles are not part of your exhibit and are not to be used, regardless of their location in relation to your booth. Exhibitors utilizing these receptacles will be charged for their use. Borrowing power from an adjoining booth is not permitted.
4. All electrical connections, installation, motor connections or any electrical operating equipment must conform to all Canadian Standards Association requirements and the Canadian Electrical Code. The use of two wire ungrounded extension cords is prohibited.
5. Lighting rentals INCLUDE electrical power. Outlets must be ordered to service all other electrical requirements.
6. All electrical equipment should be properly tagged and wired with full information as to ampere, wattage, kilowatts, horsepower, volts, phase, cycle, etc. ready for connection.
7. SHOWTECH is not responsible for damages or expenses incurred due to power surges, spikes or loss of power.

ELECTRICAL SAFETY REGULATIONS:

It is a requirement of the Electrical Safety Code that any electrical equipment which is being displayed, offered for sale or used in any show, convention, or similar exhibition **MUST BE APPROVED**. The authority for enforcing this regulation is vested in the Local Hydro Electrical Inspection Department.

MECHANICAL:

1. All mechanical equipment shall have a nameplate attached thereto showing approval by the applicable Provincial Authority.
2. All installations and connections to be made to the Centre's sources of natural gas, compressed air, water and all connections to drains, must be made by an authorized SHOWTECH tradesperson.
3. Mechanical services are only turned on during Show Hours.
4. It is the responsibility of the exhibitor to ensure that all pollutants, hazardous wastes, contaminated water etc. is disposed of by a Government Licensed firm for the appropriate waste product.